

# GRANADA SANITARY DISTRICT

## OF SAN MATEO COUNTY

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## MINUTES

### BOARD OF DIRECTORS REGULAR MEETING

### December 15, 2005

**CALL MEETING TO ORDER:** The Regular Meeting of the Board of Directors of the Granada Sanitary District was called to order by Vice President Woren at 7:43 p.m.

**ROLL CALL:** Attending Directors: Vice President Leonard Woren, Secretary Fran Pollard, Treasurer Ric Lohman, and Board Member Gael Erickson. President Matthew Clark was absent.

Attending Staff: General Manager Chuck Duffy, Administrator Delia Comito, and District Legal Counsel Jonathan Wittwer.

**PLEDGE OF ALLEGIANCE:** Vice President Woren led those present in reciting the Pledge of Allegiance.

#### **GENERAL PUBLIC PARTICIPATION**

Vice President Woren announced that the recently elected Directors would be sworn in at the next regular board meeting to be held on January 19, 2006.

#### **ACTION AGENDA**

**1. Consideration of Agreement with Kennedy/Jenks Consultants for District Engineer Services.**

**ACTION:** Director Lohman moved to approve the Agreement with Kennedy/Jenks Consultants for District Engineer Services subject to District Counsel making minor non-material changes to the language in the agreement. (Lohman/Pollard). Approved 4-0.

**2. Consideration of Agreement with Dudek & Associates for General Manager Services.**

**ACTION:** Director Pollard moved to approve the Agreement with Dudek & Associates for General Manager Services subject to District Counsel making minor non-material changes to the language in the agreement. (Pollard/Lohman). Approved 4-0.

**3. Consideration of Changes to the Granada Sanitary District Ordinance Code and Secondary Codes. (Article XII)**

The General Manager presented staff's suggested revisions to Article 7 of the District Code. The board suggested several changes to individual sections, and also asked that several items be clarified by Legal Counsel. The changes discussed will be incorporated in the final Code for future Board consideration.

**4. Consideration of Application to LAFCo for Possible Reorganization into a Community Services District, and Possible Action on Related Matters.**

The General Manager provided a general status report on the proposed reorganization, and he reported that he had met with the GSD ad-hoc committee and had also spoken with LAFCo staff. Based on the input received from these meetings, Mr. Duffy will begin gathering information from various community groups to gain a sense of what types of project the community would like to see included in the LAFCo application. He also stated that this process will take some time to show proper due diligence for the District's reorganization application.

*Director Erickson left the meeting at this time.*

**5. Review and Possible Action Concerning Election of the Special District Member to the San Mateo County Local Agency Formation Commission (LAFCO).**

**ACTION:** Director Lohman moved to designate Director Pollard as the official alternate to participate and vote as part of the LAFCo Special District Selection Committee, in the event that President Clark is unable to attend the Committee meetings. (Lohman/Pollard). Approved 3-0.

**CONSENT AGENDA**

Director Woren requested that Item 6 be held for discussion.

**7. Approval of December 2005 warrants totaling \$105,014.90. (Check # 2180-2211)**

**8. Approval of Assessment District Administrative Costs Fund distribution #28 totaling \$836.76.**

**9. Approval of November 2005 Financial Statements.**

**ACTION:** Director Lohman moved to approve Consent Agenda Items 7, 8, and 9. (Lohman/Pollard). Approved 3-0.

**6. Approval of Regular Meeting minutes for November 17, 2005.**

Director Woren requested the following wording change to his request and motion adding an urgency item: *Director Woren requested that an Urgency Item be placed on this agenda: (1) Consideration of District response to the County of San Mateo's Local Coastal Plan (LCP) Update.*

*ACTION: Director Woren moved to find that Item (1) Consideration of District response to the County of San Mateo's Local Coastal Plan (LCP) Update, came to the attention of the District Board subsequent to the posting of the agenda, and that it requires action before the next regular board meeting on December 15, 2005.*

**ACTION:** Director Pollard moved to approve the Regular Meeting minutes for November 17, 2005 as amended above. (Pollard/Lohman). Approved 3-0.

**DIRECTORS' COMMENTS AND COMMITTEE REPORTS**

**10. Sewer Authority Mid-Coastside.**

Director Woren reported on the continued discussion regarding recycled water, and announced that SAM was planning for their 30-year anniversary. Director Pollard wished to acknowledge and thank SAM for its Dedication to her late husband, Larry Pollard, who was a founding SAM representative and GSD Board Member. The November SAM meeting was adjourned in Mr. Pollard's memory.

**11. Report on other seminars, conferences, or committee meetings.**

Director Woren reported on the election of officers at the latest Midcoast Community Council meeting.

**INFORMATION CALENDAR**

**12. Treasurer's Report.**

None.

**13. General Manager's Report.**

None.

**14. Administrator's Report.**

Nothing further to report.

**15. Attorney's Report.**

None.

**FUTURE AGENDA ITEMS**

**ADJOURN REGULAR MEETING**

The Regular Meeting was adjourned at 10:05 p.m.

SUBMITTED BY:

APPROVED BY:

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Chuck Duffy, General Manager

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Fran Pollard, Secretary

Date Approved: January 19, 2006